

DELHI SCHOOL OF JOURNALISM

Bachelors of Journalism

First Semester Examination – January 2018

INSTRUCTIONS FOR STUDENTS

1. Students are expected to report at 02:00 pm for the examination. Students will enter the examination room only after the invigilators have entered.
2. Students need to write the relevant details on the cover page of the answer script. These details will be written on the board by the invigilators.
3. Students will start writing the answers ONLY at 02:30 pm.
4. Students must write their roll number on the question paper and are not allowed to write anything on the question paper.
5. **No student will be allowed to enter after 03:00 pm.** No student is allowed to leave the room till 3:30 pm (one hour after the exam starts).
6. Students must keep their mobiles switched off in their bags and kept outside the examination room. Any phone found on a candidate during the exam will be taken away and not returned to the student.
7. **Any kind of malpractices will lead to the cancellation of the examination.** If a student is caught using unfair means during the exam, the answer sheet will be taken away from the student, and the matter will be reported to the Deputy Superintendent/Superintendent for initiating disciplinary action.
8. No student will be admitted to examination room without the admit card. In case of loss of admit card, student needs to submit an FIR

along with application in the Office in order to get duplicate Admit Card.

9. In case of mistakes found, or clarifications required in the question paper, students may ask invigilators to report the same to the Superintendent of Examinations.
10. No student will be allowed to leave the exam room during the last 10 minutes.
11. Bell Timings will be as followed.
 - 2:00 pm (Opening of the examination Room)
 - 2:15 pm (students to enter)
 - 2:30 pm (commencement of the exam)
 - 3:30 pm (one hour over)
 - 4:30 pm (two hours over)
 - 5:20 pm (10 minutes left alert)
 - 5:30 pm (End of Exam)

Dr. Manasvini M. Yogi
Superintendent of Examination